

# Interview guidelines

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## **BA (Honours) Sound Technology**

Congratulations on getting through to the interview stage at LIPA. We understand how nerve-wracking the prospect of attending an interview can be, so please read through these guidelines carefully. Remember we're interested in finding out about you as an individual, so please try to relax, be yourself and enjoy yourself on the day.

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We want to achieve equality and diversity. We want to be accessible to everyone and we will make reasonable adjustments if you are disabled. If you have any questions about this, please contact Rob Hughes, our Student Support Manager, on [r.hughes@lipa.ac.uk](mailto:r.hughes@lipa.ac.uk) or +44 (0)151 330 3013.

This information can be made available in other formats – please let us know about any specific needs you have.

**The Liverpool Institute for Performing Arts,  
Mount Street, Liverpool, L1 9HF  
[www.lipa.ac.uk](http://www.lipa.ac.uk)**



# Interview programme .....

9.00 – 9.15

## **Registration at LIPA**

Pilgrim Street entrance.

9.15 – 10.00

## **Test**

10.00 – 10.45

## **Building tour**

10.45 – 12.15

## **Interviews**

You are allocated into groups for the interviews on the day.

Times may be subject to change on the day, depending on the number of people attending.



# What the interview event entails .....

We endeavour to ensure that the interview event is as positive and relaxed as possible. If at any time during the interview event you would like clarification on a point or other information please ask.

The interview event involves the following elements:

## **Test**

This is a short written entrance test, which takes about 30 minutes and is held under exam conditions\*.

As the course includes essay writing, general mathematics and also assumes some basic prior knowledge of the sound technology field, we feel it is appropriate to assess you in these areas as part of the interview process. This is as much for your own benefit as it is for ours.

There are twelve questions which address areas such as sound technology terminology, re-arranging simple equations, fractions, graph plotting, music production, MIDI, audio equipment and communication skills.

\*If you are normally allowed additional time for examinations, please inform Kate Wilson at LIPA Admissions Dept, tel +44(0)151 330 3022, email k.wilson@lipa.ac.uk, textphone: +44 (0)151 330 3055.

## **Building tour**

This is a short tour of the LIPA building and the Sound Technology facilities. You are not being assessed during this. We include it in the event to help give you a better insight into LIPA and our facilities.

## **Group interview**

These interviews are held in panels, with up to five candidates and two members of the Sound Technology teaching team.

They can last anywhere between one hour to one hour and 30 minutes.

You are asked both individual questions and are invited to contribute to the group discussion. You are also given the opportunity to play one recording of your work and comment on it, as well as comment on the work of other candidates.

## **What to include in your portfolio**

### **1. Example of your Audio CD Recording Work**

Please bring an example of recorded work you have undertaken yourself, in a format that can be played on a standard audio CD player (in other words, not MP3 or WAV files on a CD-R). We generally favour recordings made outside of any course curriculum as this demonstrates initiative.

We will only have time to listen to **one** of your audio CD recordings for a maximum of four minutes. Please ensure that your CD is burnt to red book standard and that it will play correctly in a standard audio CD player. If your CD does not play correctly, we will not be able to listen to your work.

So whilst you are welcome to put more than one example of your recordings on the CD so you can decide on the day what you want us to hear, please remember that we can't play anything that lasts more than four minutes.

This is played in front of the two members of staff and up to four other applicants who are taking part in the group interview. You should be prepared to talk about your role in the recording process and to answer technical questions relating to the sound production as part of a group discussion. You are invited to comment on the recording work of the other applicants during the interview process.

**2. Folder containing other documentary evidence of your work**

Please also bring any other documentary evidence of work you may have undertaken which you think is relevant. For example, if much of your experience has been in live, rather than recorded sound, you might wish to bring along photographs of events that you have been involved in.

## **When you will hear from us after the interview** .....

We need time to reflect on the candidates we've seen, so we do not normally tell you the outcome of your interview on the day itself.

Typically, we will communicate the decision within three working weeks.

Unfortunately, due to the high volume of applications we receive, if you are not successful we are unable to offer feedback.

## **Any questions** .....

We wish you the best of luck and hope you enjoy your day with us. In the meantime, if you have any concerns about any aspect of the interview please contact Kate Wilson at LIPA Admissions Dept, tel +44(0)151 330 3022, email k.wilson@lipa.ac.uk, textphone: +44 (0)151 330 3055.



LIPA aims for continual improvement in the applicant experience and would welcome any comments or suggestions you have about our interview process. After the interview, we'll therefore email you to ask you to complete an anonymous online survey about your experience with us.