

# Overseas interview guidelines

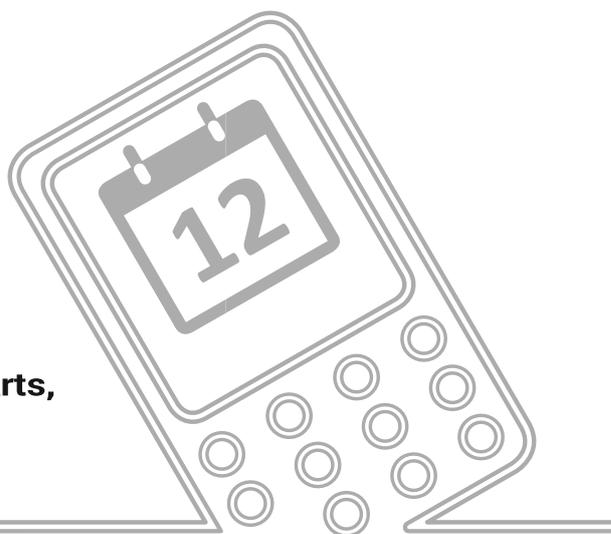
## BA (Hons) Management of Music, Entertainment, Theatre and Events

Congratulations on getting to the interview stage. We understand how nerve-wracking the prospect of attending an interview can be, so please read through these guidelines carefully. Remember we are interested in finding out about you as an individual, so relax, be yourself and enjoy the day.

We want to achieve equality and diversity. We want to be accessible to everyone and we will make reasonable adjustments if you are disabled. If you have any questions about this, please contact Penny Byrne, our Student Support Manager: [p.byrne@lipa.ac.uk](mailto:p.byrne@lipa.ac.uk) or +44 (0)151 330 3013.

This information can be made available in other formats – please let us know about any specific needs you have.

**The Liverpool Institute for Performing Arts,  
Mount Street, Liverpool, L1 9HF  
[www.lipa.ac.uk](http://www.lipa.ac.uk)**



# What the interview entails

Our degree is unique and to be successful in it you need to have a real commitment to working collaboratively, professionally and creatively with students from across the whole of LIPA. Our students either have, or want to develop, a high level of initiative, self-motivation and ambition; these are our core skills and you will need them if you are to succeed on this programme.

Our interview day is fun. It is all about you discovering if the course feels right for you and us finding out if you have the right qualities to benefit from what we have to offer.

We hope you enjoy your day with us. We will work hard to ensure that the whole process is as positive and relaxed as is possible and if at any time during the day you want extra clarification or explanation about anything at all, just ask.

## **Introduction to Management of Music, Entertainment, Theatre and Events (MMETE) at LIPA**

This introductory session includes an outline of the course.

### **Group or individual interview(s)**

Usually, we will split the candidates into small groups, who are then placed with one member of the interview team.

In these small groups, each of you will then be asked to talk for five minutes about how you involve yourself in music, theatre or other arts events and why you are interested in learning more about Management for the Entertainment and Performing Arts industries. We would also like you to bring with you two copies of a written summary about your subject. This mustn't be longer than two sides of A4 and is simply to help us gain more understanding of what it is that energises and excites you.

Your group can then ask you some questions about your talk and in turn, you will also have the opportunity to ask them questions after they do their talks.

We try to keep this whole process informal and fun. Consequently, you won't need to use any technology, such as PowerPoint, when you do your talk. This process is just about you demonstrating to us what it is that you enjoy, what it is that you're good at and what it is that you would like to learn and achieve from your time at LIPA, should you be selected to join us.

### **Tips on what to talk about....**

*Examples of practical projects and events that you've been involved with; these might include a community festival or a rock gig, a theatre or dance performance, a club night, a business venture or a school event that you managed.*

*If you haven't been involved with practical projects, maybe you have been writing a blog about gigs you've attended, reading books and websites about the entertainment and performing arts industries; collecting old vinyl records, going to theatre shows, designing artwork, attending festivals, etc.*

*These interests and activities are all part of how you show us that you are serious about the music, theatre and entertainment business.*

*If possible, it would be useful to hear about any experience you've had of managing budgets and cashflow for a project, particularly with regard to your areas of interest.*

## **What to bring to the interview**

1. Two copies of your written summary.
2. Any notes or prompt cards that you wish to use to help you deliver your talk.
3. An up to date passport sized photo.

We also recommend that you bring a bottle of water with you and a packed lunch.

## **When you will hear from us afterwards**

We need time to reflect on all the candidates we have seen, so we do not normally tell you the outcome of your interview on the day itself. Typically, we will let you know our decision within three working weeks of your interview. You may be phoned by the Head of the Programme with the outcome.

Unfortunately, due to the high volume of applications we receive, not all candidates will be given a place and because of time constraints, if you are not successful, we are unable to offer you feedback.

## **Any questions**

We wish you the best of luck and hope you enjoy your day with us. In the meantime, if you have any concerns about any aspect of the interview please contact the International Team, tel +44151 330 3118, email [international@lipa.ac.uk](mailto:international@lipa.ac.uk).

We aim for continual improvement in the applicant experience and welcome any comments or suggestions you have about our interview process. After the interview, we will therefore email you to ask you to complete an anonymous online survey about your experience with us.